

# O C U M E N SOCIAL SECURITY SYSTEM TO A DE CATION OF MATERNITY LEAVE

PRINTED NAME OF MEMBER

SMD-01409 (05-2019) THIS FORM MAY BE REPRODUCED AND IS NOT FOR SALE. THIS CAN ALSO BE DOWNLOADED THRU THE SSS WEBSITE AT www.sss.gov.ph PLEASE READ THE INSTRUCTIONS AND REMINDERS AT THE BACK BEFORE FILLING OUT THIS FORM. PRINT ALL INFORMATION IN CAPITAL LETTERS AND USE BLACK INK ONLY. NAME OF MEMBER (LAST NAME) (FIRST NAME) (MIDDLE NAME) DO YOU WANT TO ALLOCATE PORTION OF YOUR MATERNITY LEAVE CREDITS? Yes. I want to allocate days which, shal be deducted from my SSS maternity benefit, to: number of days (1 to 7 days) Name: Child's father Relationship: Alternate caregiver No. I want to avail the full SSS maternity benefit. PRINTED NAME OF MEMBER SIGNATURE DATE Republic of the Philippines SOCIAL SECURITY SYSTEM ALLOCATION OF MATERNITY LEAVE CREDITS THIS FORM MAY BE REPRODUCED AND IS NOT FOR SALE. THIS CAN ALSO BE DOWNLOADED THRU THE SSS WEBSITE AT www.sss.gov.ph PLEASE READ THE INSTRUCTIONS AND REMINDERS AT THE BACK BEFORE FILLING OUT THIS FORM, PRINT ALL INFORMATION IN CAPITAL LETTERS AND USE BLACK INK ONLY SS NUMBER NAME OF MEMBER (LAST NAME) (FIRST NAME) DO YOU WANT TO ALLOCATE PORTION OF YOUR MATERNITY LEAVE CREDITS? Yes. I want to allocate \_ days which, shall be deducted from my SSS maternity benefit, to: number of days (1 to 7 days) Name: Relationship: Child's father Alternate caregiver No. I want to avail the full SSS maternity benefit. PRINTED NAME OF MEMBER SIGNATURE DATE Republic of the Philippines SOCIAL SECURITY SYSTEM ALLOCATION OF MATERNITY LEAVE CREDITS SMD-01409 (05-2019) THIS FORM MAY BE REPRODUCED AND IS NOT FOR SALE. THIS CAN ALSO BE DOWNLOADED THRU THE SSS WEBSITE AT www.sss.gov.ph PLEASE READ THE INSTRUCTIONS AND REMINDERS AT THE BACK BEFORE FILLING OUT THIS FORM. PRINT ALL INFORMATION IN CAPITAL LETTERS AND USE BLACK INK ONLY. SS NUMBER NAME OF MEMBER (LAST NAME) (FIRST NAME) (MIDDLE NAME) DO YOU WANT TO ALLOCATE PORTION OF YOUR MATERNITY LEAVE CREDITS? Yes. I want to allocate days which, shall be deducted from my SSS maternity benefit, to: number of days (1 to 7 days) Name: \_ Child's father Alternate caregiver Relationship: No. I want to avail the full SSS maternity benefit.

SIGNATURE

DATE

# INSTRUCTIONS

- 1. Fill out this form in one (1) copy.
- 2. Affix initials on all alterations/erasures in this form.
- 3. Attach this form when submitting the Maternity Notification.

#### REMINDERS

- 1. Allocation of maternity leave credits will be valid for live childbirth only.
- 2. Child's father or alternate caregiver must be currently employed.
- Alternate caregiver must be a relative within the fourth degree of consanguinity or your current partner sharing the same household.
- 4. Maternity Notification with Allocation of Maternity Leave Credits duly received by the SSS or Maternity Notification Submission Confirmation (if filed thru the SSS Website or thru Self-service Information Terminal) shall be attached to the Maternity Benefit Application/Maternity Benefit Reimbursement Application.

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