

Sample Standard Informed Consent Script/Template for Class Assignments

[Please modify with activity specifics; translate as appropriate for target respondents. Seek the approval of your instructor on the final version of your script/form.]

Good Morning/Afternoon/Evening

I am a student from Ateneo de Manila University. You are invited to participate in an assignment/requirement for my _____ [describe] class with Prof./Dr. _____ [who is a Professor in ____ Department at Ateneo de Manila University].

The purpose of this assignment is to understand how ____ [describe].

I would like to _____ [describe what you will do; specific method]. I am asking you to ____ [describe. e.g., a survey/ participate in an interview]. Your participation will last approximately ____ [hours/minutes].

In our conversation [or in this survey], I will not ask you for your name, address, phone number, date of birth, etc. Please do not mention any of this personal information in our conversation (such as your name, address). Therefore, data collection is anonymous. Reporting of results will be done for aggregate data. If individual data will be reported, I will use codes or pseudonyms.

[If applicable, please include] I would like for your permission to allow me to audio record/ video record this conversation for the research assignment. The recording will be used for _____ [describe]. The recording will be submitted to Prof./Dr. ____ [state] for proof of my completion of this assignment. Once I have received my grade, Prof./Dr. ____ [state] will delete the recording.

There are minor foreseeable risks to participation in this study, such as [specify, eg mild discomfort] due to _____ [describe]. [Indicate any foreseeable benefits to participation in the study; do NOT include compensation as a benefit.]

Participation in this study is voluntary. You may choose not to participate. You may withdraw at any time without any penalty or negative consequence to you. In addition, you may choose not to answer any questions with which you are not comfortable.

If you have any questions about the study or study procedures, you may contact Prof./Dr. ____ [state] by phone at _____ [state] or by email at: _____ [state]. *[Give the respondent a copy of this contact information]*

Do you have any questions before we begin? If you have no more questions, please sign this form [or indicate verbal consent] to show that you agree to participate in this activity.