



ATENEUM DE MANILA UNIVERSITY  
OFFICE OF THE PRESIDENT

Memo # U2223-018  
25 Aug 2022

Memo to : The University Community

Subject : University Committee on Decorum and Investigation

I am pleased to announce the appointment of the members of the University Committee on Decorum and Investigation (UCODI) effective immediately as of the date of this memo:

Sectors	Names	End of Term	Positions/Background
Faculty Representatives	Dr Maria Elizabeth J Macapagal	31 May 2024	Faculty, Department of Psychology, Loyola Schools
	Dr Guia C Tan	31 May 2024	Faculty, School of Medicine and Public Health
Staff Representatives	Ms Janice S Moradoz	31 May 2024	Administrative Assistant, Office of the Registrar, Grade School
	Ms Maria Cristina C Capellan	31 May 2024	Administrative Assistant, Office of Academic Affairs, Junior High School
	Ms Aileen A Bernas	31 May 2024	Office Assistant, Office of the Subject Area Coordinators, Senior High School
	Ms Kristine A Sendin	31 May 2024	Office Assistant, Department of History, Loyola Schools
	Ms Baby Rose M Escalante	31 May 2024	Office Assistant, School of Medicine and Public Health

Student Representatives	Ms Almira Chynna A Dickson	31 May 2023	Vice Head, Mapulon, Senior High School
	Ms Kamina Ysabel Angeles L Pelaez	31 May 2023	Finance Head, Sanggu, Senior High School
	Ms Alexandra Therese Derpo	31 May 2024	Member, Sanggunian Central Assembly, Loyola Schools
	Mr Josemaria Y Balboa III	31 May 2023	Student (Graduate Programs), Department of Sociology, Loyola Schools
	Mr Karl Patrick E Carandang	31 May 2024	President, Student Council, School of Medicine and Public Health
Parent Representatives	Mr Benjamin Cabochan	31 May 2023	CPR Gr 5 2021-2022, Ateneo Grade School Parents Council
	Dr Gail Reyes Galang	31 May 2024	CPR Gr 7 2021-2022, Parents Union for School and Home, Junior High School
	Atty Jessica Anne Margueritte Lacson-Hizon	31 May 2023	Chairperson, Gr 11 Council 2021-2022, Parents Union for School and Home, Senior High School
Residence Halls Representative	Ms Lorraine F Fernando	31 May 2024	Resident Adviser, University Residence Halls
Jesuit Representative	Fr Jordan J Orbe SJ	31 May 2024	Director, EMMAUS

The UCODI is established to perform the following functions:

- a. Serve as an independent internal mechanism that will investigate incidents or complaints involving sexual harassment, other forms of sexual misconduct, and inappropriate behavior within the scope of the Code and Rules (<https://www.ateneo.edu/central/policies/code-of-decorum>);
- b. Propose to the University Gender and Development Office policies, procedures, and guidelines, to enhance prevention, investigation, protection, and assistance to

- parties including, but not limited to, proposals to amend or supplement the Code and Rules;
- c. Develop internal guidelines to ensure the proper handling of cases by the UCODI hearing panels;
  - d. Perform such other functions as may be necessary to enable it to achieve its mandate.

The new appointees will be joining the current members of the UCODI who were appointed last year (Memo # U2122-024, 16 September 2021). The school units shall likewise appoint members of its School Committee on Decorum and Investigation (SCODI) that shall investigate incidents and complaints involving peer to peer sexual-related infractions.

To further prepare them for this important task, they will undergo mandatory gender and sensitivity training and orientation on the Code and Rules. They will also undergo continuing training in the course of their service.

On behalf of the Ateneo de Manila, I would like to thank the new members of the UCODI for their gracious acceptance of this mission. Let us support the new UCODI members with our cooperation and prayers as we work together to create a safer school environment. May the Holy Spirit grant them wisdom in their deliberations and recommendations.

(Sgd) Roberto C Yap SJ  
President