



ATENEIO DE MANILA UNIVERSITY  
OFFICE OF THE PRESIDENT

Memo # U2223-041  
24 Nov 2022

Memo to : The University Community  
Subject : Call for Nominations to the Search Committees for  
Dean for Undergraduate Studies, Dean for Graduate Studies,  
Assistant VP for Research, Creative Work, & Innovation,  
Assistant VP for Internationalization

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As announced in an earlier memo ([Memo # U2223-028](#)), the University President will conduct the search for the following new administrators in line with the creation of the Higher Education Cluster:

1. Dean for Undergraduate Studies
2. Dean for Graduate Studies
3. Assistant Vice President for Research, Creative Work, & Innovation
4. Assistant Vice President for Internationalization

For each of the above positions, a Search Committee will be appointed which will go through the next steps of the search process:

- Creating a list of possible candidates;
- Interviewing resource persons and candidates;
- Recommending three possible names to the President

I am thus requesting the community to nominate possible members for each of the four Search Committees by emailing names to the Office of the President ([president@ateneo.edu](mailto:president@ateneo.edu)) on or before 3 December 2022.

The target is for the Search Committee to complete its report by February 2023 for approval by the University President. A decision at the start of 2023 will help ensure a smooth transition to the new Higher Education structure at the opening of School Year 2023-2024.

Thank you.

(Sgd) Roberto C Yap SJ  
President