



ATENEIO DE MANILA UNIVERSITY  
OFFICE OF THE PRESIDENT

Memo # U2324-015

03 July 2023

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TO The University Community  
SUBJECT University Officer-in-Charge, 4<sup>th</sup> to 6<sup>th</sup> July 2023

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I will be in Kuala Lumpur from 4<sup>th</sup> to 6<sup>th</sup> July 2023 to attend the 14<sup>th</sup> ASEAN University Network (AUN) Rectors' Meeting. I will be a panelist in one of the sessions of the meeting.

During my absence, **Eloisa D Balmoris**, *Vice President for Finance and Treasurer* will be University Officer-in-Charge.

All ordinary business should be brought to the attention of Mr Glenn F de Leon ([gdeleon@ateneo.edu](mailto:gdeleon@ateneo.edu)), Assistant to the President.

The Office of the President has my travel coordinates and will know how to contact me for extraordinary matters that need my attention.

Prayers requested for safe travels and fruitful meetings.

(Sgd) Roberto C Yap SJ  
President