



ATENEUM DE MANILA UNIVERSITY
OFFICE OF THE PRESIDENT

Memo # U2324-077

03 Jan 2024

TO The University Community

SUBJECT Officers-in-Charge, Office of the Vice President for Higher Education

I would like to inform the community that Dr Maria Luz C Vilches, Vice President for Higher Education will be away from 8 to 9 January 2024 to attend the investiture of Fr Karel San Juan SJ in Ateneo de Davao University as the new President. She will also be on leave for her retreat on 11 – 13 January 2024.

The following will be the Officers-in-Charge during this period:

Dr Jowett Cecilio F Magsaysay 8 to 9 January 2024
Dean, Ateneo Graduate School of Business

Dr Jonathan O Chua 11 to 13 January 2024
Dean, School of Humanities

All routine business related to GBSEALD, JGSOM, SOH, SOSE, and SOSS should be brought to the attention of Ms Kristina L Garcia (kgarcia@ateneo.edu), Assistant to the VPHE. While all routine business related to AGSB, ALS, ASMPH, and ASOG should be brought to the attention of Ms Carolyn M Cabardo (cmcabardo@ateneo.edu), Assistant to the VPHE.

For your guidance.

(Sgd) Roberto C Yap SJ
President