



ATENEO DE MANILA UNIVERSITY

Memo # U2324-095

20 Feb 2024

TO The University Community

SUBJECT Officer-in-Charge, Office of the Vice President for Administration

I would like to inform the community that Mr Rodolfo P Ang, Vice President for Administration will be on personal leave from 22 to 26 February 2024.

Arch Michael M Canlas, Director of the Central Facilities Management Office will be the Officer-in-Charge during this period.

All ordinary business should be brought to the attention of Mr Jose Jaime F Ignacio (jjfignacio@ateneo.edu), Assistant to the Vice President for Administration.

For your guidance.

(Sgd) Roberto C Yap SJ
President