



## ATENEO DE MANILA UNIVERSITY

Memo # U2324-107

25 Mar 2024

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**TO** The University Community

**SUBJECT** Officer-in-Charge, Office of the Vice President for Finance and Treasurer

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I would like to inform the community that Ms Eloisa D Balmoris, Vice President for Finance and Treasurer will be on personal leave from 25 to 27 March 2024.

Ms Liberty P Santos, Director of the Central Accounting Office will be the Officer-in-Charge during this period.

All ordinary business should be brought to the attention of Ms Angelina T Conel ([vpfintreas@ateneo.edu](mailto:vpfintreas@ateneo.edu)), Assistant to the VP for Finance and Treasurer.

For your guidance.

(Sgd) Joaquin Jose Mari C Sumpaico III SJ  
University Officer-in-Charge  
Vice President for Basic Education