



ATENEIO DE MANILA UNIVERSITY
OFFICE OF THE PRESIDENT

Memo # U2425-079

07 Mar 2025

TO The University Community

SUBJECT Officer-in-Charge, Office of the Vice President for Higher Education

I would like to inform the community that Dr Maria Luz C Vilches, Vice President for Higher Education, will be away from 10 to 12 March 2025 to attend a meeting at the University of San Carlos (USC) in Cebu City.

Dr Jowett Cecilio F Magsaysay, Dean of the Ateneo Graduate School of Business (AGSB), will be the Officer-in-Charge during this period.

All routine business related to GBSEALD, JGSOM, SOH, SOSE, and RGLSOSS should be brought to the attention of Ms Kristina L Garcia (kgarcia@ateneo.edu), Assistant to the VPHE. While all routine business related to AGSB, ALS, ASMPH, and ASOG should be brought to the attention of Ms Carolyn M Cabardo (cmcabardo@ateneo.edu), Assistant to the VPHE.

For your guidance.

(Sgd) Roberto C Yap SJ
President