

CALL FOR APPLICATIONS



Staff Mobility in Spain for 7 days

Universitat Pompeu Fabra



How much is it?

Basically free! Chosen applicants will be given a **financial grant for airfare and living expenses amounting to:**

approx. **€2,925**



Who can apply?

all full-time academic staff and administrative staff



**Application deadline
30 September 2025**



**Implementation Period
Before July 31, 2027**

Qualifications and Conditions

Applicants must:

- Be a full-time employee of Ateneo while applying and conducting the mobility;
- Have an appropriate level of the working language in order to teach or train;
- Submit a Mobility proposal, signed and approved by the proper authorities; and
- Submit all the required documents before the application deadline.
- Have a valid passport, with a minimum of six months validity from the intended mobility date and must have at least two empty pages.
- Secure or have an existing Schengen Visa before the intended date of mobility.
- Additional reporting and return service requirements from ADMU will be discussed with the successful applicant.

Application Instructions

Applicants must **download** and **fully accomplish** these forms:

- Mobility Application - Teaching; Training; or Teaching/Training
 - <https://bit.ly/UPFMobilityApps>
- Invitation Letter/message signed by the hosting staff at UPF
- Endorsement Letter signed by the academic/administrative head of the sending institution
- Abridged CV

Apply here

<https://bit.ly/UPFRegistration>

Note: You will see "Student" by default, but this also applies to Staff

Need more information? mobility.global@ateneo.edu or fpanday@ateneo.edu