



ATENEIO DE MANILA UNIVERSITY
OFFICE OF THE PRESIDENT

Memo # U2526-034

18 Sep 2025

TO The University Community

SUBJECT University Officer-in-Charge, 23rd to 27th September 2025

I will be in Seoul, South Korea from 23rd to 27th September 2025 to attend the 140th Anniversary celebration of Yonsei University.

During my absence, **Dr Benjamin Gerardo T Tolosa Jr**, *Vice President for Mission Integration*, will be University Officer-in-Charge.

All routine business should be brought to the attention of Mr Glenn F de Leon (gdeleon@ateneo.edu), Assistant to the President.

The Office of the President has my travel coordinates and will know how to contact me for extraordinary matters that need my attention.

Commending my trip to your prayers.

(Sgd) Roberto C Yap SJ
President