



ATENEIO DE MANILA UNIVERSITY  
OFFICE OF THE PRESIDENT

Memo # U2526-046

13 Nov 2025

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TO The University Community

SUBJECT University Officer-in-Charge, 17<sup>th</sup> to 21<sup>st</sup> November 2025

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I will be in Singapore from 17<sup>th</sup> to 21<sup>st</sup> November 2025 to attend the Programme for Leadership in University Management (PLUM) 2025 of National University of Singapore.

During my absence, **Dr Benjamin Gerardo T Tolosa Jr**, *Vice President for Mission Integration*, will be University Officer-in-Charge.

All routine business should be brought to the attention of Mr Glenn F de Leon ([gdeleon@ateneo.edu](mailto:gdeleon@ateneo.edu)), Assistant to the President.

The Office of the President has my travel coordinates and will know how to contact me for extraordinary matters that need my attention.

Commending my trip to your prayers.

(Sgd) Roberto C Yap SJ  
President