



ATENEIO DE MANILA UNIVERSITY
OFFICE OF THE PRESIDENT

Memo # U2526-053

19 Dec 2025

TO The University Community

SUBJECT Officer-in-Charge, Office of the Vice President for Higher Education

I would like to inform the community that Dr Maria Luz C Vilches, Vice President for Higher Education, will be away from 8 to 10 January 2026 to join the 3-day Ignatian Retreat.

Dr Roberto Martin N Galang, Dean of the John Gokongwei School of Management, will be the Officer-in-Charge during this period.

All routine business related to GBSEALD, JGSOM, RGL-SOSS, SOH, and SOSE, should be brought to the attention of Ms Kristina L Garcia (kgarcia@ateneo.edu), Assistant to the VPHE. While all routine business related to AGSB, ALS, ASMPH, and ASOG should be brought to the attention of Ms Carolyn M Cabardo (cmcabardo@ateneo.edu), Assistant to the VPHE.

For your guidance.

(Sgd) Roberto C Yap SJ
President