



ATENEO DE MANILA UNIVERSITY  
OFFICE OF THE PRESIDENT

Memo # U2526-057

16 Jan 2026

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TO The University Community

SUBJECT Officer-in-Charge, Office of the Vice President for Basic Education

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I would like to inform the community that Fr Joaquin Jose Mari C Sumpaico III SJ, Vice President for Basic Education, will be away from 21 to 22 January for the Philippine Accrediting Association of Schools, Colleges and Universities (PAASCU) Formal Survey visit in San Jose, Bulacan.

Dr Jaime Jose G Nicdao, Basic Education Finance Officer, will be the Officer-in-Charge during this period.

All routine matters should be brought to the attention of Ms Mary Anthony C Sieras ([vpbasiced@ateneo.edu](mailto:vpbasiced@ateneo.edu)), Assistant to the VP for Basic Education.

For your guidance.

(Sgd) Roberto C Yap SJ  
President